Blackboard Community - M&C Outgoing Exchange

On Blackboard, a community exists in which a lot of detailed information about exchange is posted. It includes fact sheets, exchange reports, and also the list of spots available each year. Follow the steps below to join this community on Blackboard.

1. Click ‘Community’ in the top right bar

![Community button on Blackboard]

2. In ‘Organization search’ (situated at the left hand side), type: outgoing exchange.

3. In the third row, the ‘M&C Outgoing Exchange’ row, move your cursor to ‘eshcc-ioe’, and a gray V should appear.

4. Click on the V and select ‘enroll’.
5. In the screen that opens next, you will find a bar where the Access Code is needed. Type in ‘exchange’, and click submit.

6. On the next page, it will confirm your registration. Click OK and you are done.

7. The page should now appear in ‘my organizations’, when you have your BlackBoard homepage in front of you.